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PRIVACY POLICY FOR CLIENTS

Dear Client, we would like to inform you that “*European Regulation 2016/679 regarding the protection of natural persons in relation to the processing of personal data, as well as the free circulation of this data*” (hereinafter referred to as the “GDPR”) provides for the protection of persons and other parties in relation to the processing of personal data. Pursuant to article 13 of the GDPR, **Italtibras G. Silingardi S.p.a.**, therefore informs you of the following:

- A. DATA CATEGORIES:** the processing may concern your personal data, general data and contact details, accounts data
- B. DATA CONTROLLER:** The data controller is **Italtibras G. Silingardi S.p.a., Via Ghiarola Nuova, 22/26 - 41042 Fiorano Modenese (MO), VAT no. 00035070366**, who may be contacted by phone on **0536.804634** or at the e-mail address **privacy@italvibras.it**
- C. SOURCE OF PERSONAL DATA:** the personal data in the possession of the Data Controller is directly collected from the data subject.
- D. DATA PROCESSING PURPOSES AND LEGAL BASIS:** the personal data is processed by the Data Controller in accordance with the purposes stated below:
- **Purposes concerning legal obligations**
 - **Purposes concerning the management of the contractual relationship and/or the provision of products/services:** establishment, management and termination of the contractual and commercial relationship; compliance with accounting and tax obligations; management of disputes; provision of services; communication of your data to any partners of the Data Controller to carry out contractual and/or pre-contractual requirements.
- E. RECIPIENTS OF THE DATA:** Within the limits relevant to the purposes, your data may be communicated to various destinations such as public bodies and private entities to fulfil legal obligations, or communicated to parties in or outside of the Data Controller’s organisation to achieve the above-mentioned purposes: these parties may be, for example, collaborators, freelance professionals, insurance companies, insurance brokers, law firms, technical partners, banks, etc.
- F. DATA PROCESSING ABROAD:** the collected data shall not be transferred to third countries outside the European Union.
- G. RETENTION PERIOD:** the collected data shall be retained until the processing purposes have been achieved (“retention limits principle”, article 5 of the GDPR) or on the basis of the deadlines required by law. Verification of the obsolescence of data retained in relation to the purposes for which it was collected shall be carried out periodically.
- H. RIGHTS OF THE DATA SUBJECT:** The data subject has the right, at any time, to request the following: access to his/her data from the Data Controller, modification or deletion of the data, the processing limits or the possibility of opposing its processing, its portability, revocation of consent to processing, exercising these and the others rights provided for by the GDPR by informing the Data Controller. The data subject may also make a complaint to the supervisory authority.
- I. OBLIGATION TO COMMUNICATE DATA:** The communication of your data is a compulsory requirement for the above-mentioned purposes.
- J. DATA PROCESSING METHODS:** The personal data you have provided shall be subject to processing activities in compliance with the above-mentioned regulation and the non-disclosure obligations the Data Controller is bound by. The data shall be processed using computerised equipment and hard-copy media or any other types of suitable supports, in compliance with suitable technical and organisational measures pursuant to the GDPR.